



## SRU Safeguarding Incident Report Form

Singapore Rugby Union believes that every child or player should never have to experience abuse of any kind. We are committed to promoting the welfare of all children and young adults to keep them safe from any harm through our Safeguarding policy.

### Procedures:

1. When you see signs of harm or possible safeguarding issues during a rugby session Complete the incident report below, with the available evidence and email to [zichun@sru.org.sg](mailto:zichun@sru.org.sg)

Process (No action required from person reporting the incident)

2. SRU will then inform the individual, who is the subject matter of the report and suspend his/her further involvement in any rugby activities with immediate effect & for the duration of the investigation.
3. Estimated duration of investigation: 4 weeks (Or more depending on evidence presented)

Name & NRIC/ FIN of person reporting suspected Safeguarding Issue	
Mobile & Email Address	
Date of incident	
Location/Venue	
Name of suspected person	
Name/s of player/s involved	
Club / School Team Name	
Incident report	